

MINUTES OF THE LIBRARY BOARD
Oshkosh Public Library
September 24, 2020

The Regular Meeting of the Oshkosh Public Library Board of Trustees was held on September 24, 2020 via a Zoom meeting. The meeting was called to order at 4:00 p.m. by Board President, Christine Melms-Simon.

Present were: Bill Bracken, Vickie Cartwright, Julie Davids, Larry Lautenschlager, Christine Melms-Simon, Lindsey Mugerauer, Baron Perlman, David Romond, David Rucker and Amber Shemanski. Absent were: none. Others present were: Jeff Gilderson-Duwe, Oshkosh Public Library Director; Lisa Voss, Assistant Director for Library Development; Ruth Percey, Assistant Director for Public Services; Julie Schmude, Business Manager and Carrie Kiekafer, Adjunct Board member.

Welcome – Julie Davids - new trustee on the Oshkosh Public Library Board replacing Amy Sitter.
Approved by the Oshkosh Common Council
Carrie Kiekafer – Leadership Oshkosh Adjunct Board Member

Introductions

Public Comments - There were none

Friends of the Library Report - There was none

Consent Agenda Items:

- **Meeting Minutes** -of the August 27, 2020 regular meeting of the library board.
- **Vouchers Payable** - \$248,111.99
- **OPL / Winnefox 2021 Resource Library Agreement**
- **Position descriptions: Assistant Director for Public Services; Public Services Operations Manager; Public Services Library Assistant II; Technical Services Page**

An amendment was made to the Assistant Director for Public Services Position to reflect the Salary Matrix Level as I instead of H.

Motion to approve the Consent Agenda as amended.

Motion: Perlman; Second: Cartwright; **Vote:** Unanimous.

Items Removed from Consent Agenda – none

New Business:

- **Phase Two Re-Opening Plan**

Motion to accept the Phase Two Re-opening Plan.

Motion: Cartwright; **Second:** Perlman

Motion to amend Phase Two Re-Opening Plan

Motion: Cartwright; **Second:** Bracken; **Vote:** Unanimous

1. Add the word “**properly**” to the Summary of Key Points (second bullet) so that it now reads “All staff and members of the public will be expected to wear face masks **properly**”

2. Add a second condition to the Gating Criteria for a possible service Pull Back, that translates as follows: “The Library will consider pulling back to a more restrictive menu of services if health conditions of library employees warrant temporary service restrictions.”

Motion to approve the Phase Two Re-Opening Plan **as amended**; **Vote**: Unanimous

Motion to Adjourn the meeting at 5:20 PM

Motion: Bracken; **Second**: Cartwright; **Vote**: Unanimous

Respectfully submitted,

Jeff Gilderson-Duwe, Secretary
Julie Schmude – Recorder

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